

Sample letter: Acknowledgment to Job Seeker Responding to Full-Time Faculty Ad

Date

Dear <<Job Seeker's Title and Name>>:

Thank you for your expression of interest in the position of <<name of position>>
in the <<department name>>

information is posted on the University's website. You will be
informed of your status when this process is completed.

Again, thank you for your interest in The University of Georgia.

<<Chair of the Search Committee>>